1. **Introductions**

2. **Overview of the Planning Process**
   Andy Meyer introduced what an Energy Plan is, why OKI is involved in this project, and what the expected outcomes of the project will be. He also covered the range of topics the plan would encompass and the expected schedule for each task in the planning process.

3. **Drafting a Mission Statement**
   Andy Meyer led the committee in discussing issues and topics the committee felt were of importance to the Village. Those mentioned were:
   - Expanded business opportunity – The Village has a small number of businesses. Anything that gives those existing businesses some help; an advantage; or helps new businesses begin and grow is good for the community.
   - Streetscape and streetlights – there is a desire to make the downtown area more attractive and add character. The Village has a proposal from Duke to replace the streetlights with energy efficient LED lights.
   - Residential Improvements – maintaining the attractiveness and supporting stable housing values is important.
   - Village Buildings and facilities – Energy efficient facilities helps the Village control costs and be good stewards of tax dollars.
   - Power outages in the downtown area affect businesses.

4. **Community Energy Use Analysis**
   Andy Meyer showed charts illustrating the overall electric and natural gas use in the Village by land use and business sector. The most significant use of both was residential.

5. **Residential Energy Burden Analysis**
   Andy Meyer presented the concept of energy burden, which is the percentage of household income spent on energy. He presented maps identifying census block groups with below average household income. He then showed maps that showed the average percentage of household income spent on utility bills. The areas of low income corresponded with areas of high spending on utility bills and areas with older, and presumably less energy-efficient housing.

6. **Next Meeting: December 4th at 7:00 at the Waterworks / Administration Offices**